

# Tabletop Evaluation Form

Name		Date	
Disaster Response Role			

Tabletop Format	
Was this Tabletop was useful? <input type="checkbox"/> Yes <input type="checkbox"/> No	
The strongest parts of the Tabletop were:	
The weakest parts of the Tabletop were:	
This Tabletop was well organized and I like the format. <input type="checkbox"/> Yes <input type="checkbox"/> No	
The Tabletop communicated the importance of the Disaster Staffing Plan. <input type="checkbox"/> Yes <input type="checkbox"/> No	
If not, how could the Tabletop be changed to get that point across?	
Disaster response planning is an important process because:	
The Tabletop can be improved by:	

Job Action Planning
The <i>Job Actions Sheet</i> helped me understand my responsibilities during an emergency event. <input type="checkbox"/> Yes <input type="checkbox"/> No
I would like to have trainings. <input type="checkbox"/> Yearly <input type="checkbox"/> Quarterly <input type="checkbox"/> Other:
I need more guidance preparing checklists, worksheets and other materials. <input type="checkbox"/> Yes <input type="checkbox"/> No

## Tabletop Evaluation

Form

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### Follow-up

How do you find time to work emergency planning into your regular job duties?

What are some challenges you face? Solutions?

Do you agree with the role you were assigned?  Yes  No

If not, which role do you think you should have been assigned?

If not, how would you change the process of assigning roles?

### To be completed by Section Chiefs

I need more support coordinating among Chiefs.  Yes  No

I need more support coordinating with Team Leaders in my section.  Yes  No

### To be completed by Team Leaders

I need more support coordinating with Team Leaders in my section.  Yes  No

I need more support coordinating information for my role.  Yes  No

Other comments