



Building Emergency Kit Worksheet

This worksheet includes a list of equipment and supplies a building should have in case of a disaster. Customize and review this list twice a year to make sure the kit is stocked and everything is in working order.

	In stock?	Quantity	Location
Medical supplies	<input type="checkbox"/>		
Personal protective equipment	<input type="checkbox"/>		
Work clothing (boots, overalls, etc.)	<input type="checkbox"/>		
Hard hats	<input type="checkbox"/>		
Safety glasses	<input type="checkbox"/>		
Hearing protection	<input type="checkbox"/>		
Gloves	<input type="checkbox"/>		
Dust masks and/or respirators	<input type="checkbox"/>		
Flashlights	<input type="checkbox"/>		
Headlamps	<input type="checkbox"/>		
Non-electronic wheelchairs	<input type="checkbox"/>		
Cleanup			
Garbage bags	<input type="checkbox"/>		
Bleach	<input type="checkbox"/>		
Cleaning agent: Borax	<input type="checkbox"/>		
Vinegar	<input type="checkbox"/>		
Buckets	<input type="checkbox"/>		
Mops	<input type="checkbox"/>		



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	In stock?	Quantity	Location
Communications			
Whistles	<input type="checkbox"/>		
Radio (Hand-cranked or battery operated)	<input type="checkbox"/>		
Satellite phone	<input type="checkbox"/>		
Solar phone chargers	<input type="checkbox"/>		
Permanent markers	<input type="checkbox"/>		
Paper	<input type="checkbox"/>		
Tape	<input type="checkbox"/>		
Vendor contact list	<input type="checkbox"/>		
Extra Batteries	<input type="checkbox"/>		
Equipment			
15-foot ladder	<input type="checkbox"/>		
Air circulator/industrial fan	<input type="checkbox"/>		
Dehumidifier	<input type="checkbox"/>		
Spare sump pumps	<input type="checkbox"/>		
Generators	<input type="checkbox"/>		
Fuel	<input type="checkbox"/>		



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	In stock?	Quantity	Location
Tools/Other			
Hammers	<input type="checkbox"/>		
Screwdrivers	<input type="checkbox"/>		
Wrenches	<input type="checkbox"/>		
Pliers	<input type="checkbox"/>		
Utility knife	<input type="checkbox"/>		
Caution tape	<input type="checkbox"/>		
Local map	<input type="checkbox"/>		
Digital camera	<input type="checkbox"/>		
Flares	<input type="checkbox"/>		
Battery-operated lights	<input type="checkbox"/>		
Tarps	<input type="checkbox"/>		
Glowsticks	<input type="checkbox"/>		
Notes			