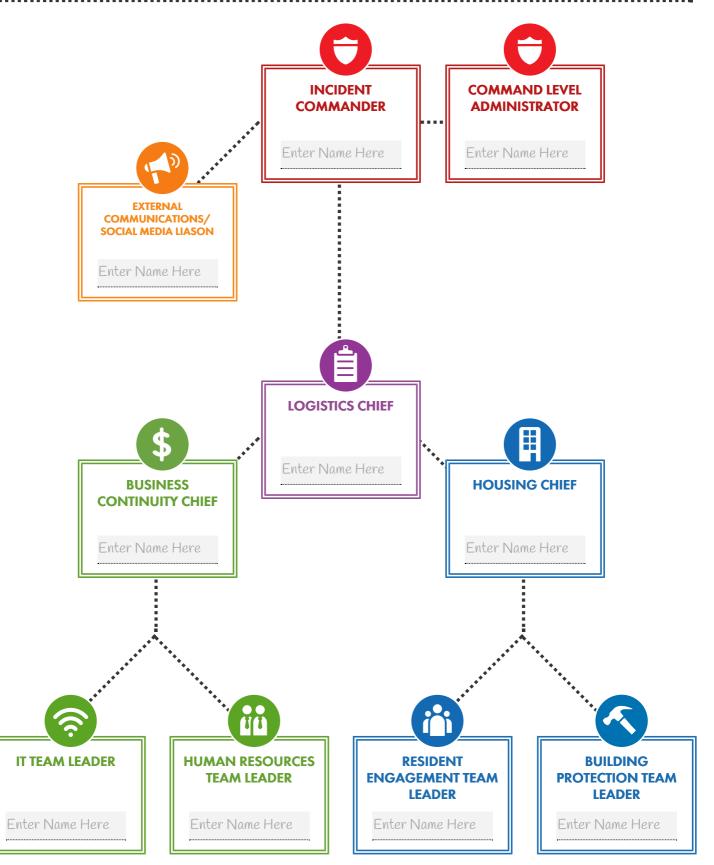**Business Continuity Toolkit** for Affordable Housing Organizations

Staffing Chart

This Staffing Chart shows the recommended Disaster Response Roles to be filled by staff in your organization. The Staffing Chart is based on a chain of command led by the Incident Commander.

INCIDENT COMMANDER

Enter Name Here

COMMAND LEVEL ADMINISTRATOR

Enter Name Here

EXTERNAL COMMUNICATIONS/ SOCIAL MEDIA LIASON

Enter Name Here

LOGISTICS CHIEF

Enter Name Here

BUSINESS CONTINUITY CHIEF

Enter Name Here

HOUSING CHIEF

Enter Name Here

IT TEAM LEADER

Enter Name Here

HUMAN RESOURCES TEAM LEADER

Enter Name Here

RESIDENT ENGAGEMENT TEAM LEADER

Enter Name Here

BUILDING PROTECTION TEAM LEADER

Enter Name Here